

The regular meeting of the Board of County Road Commissioners of Newaygo County was called to order by Chairman Gonyon at 8:00 a.m. on Wednesday, September 25, 2024, at the road commission offices.

Commissioners present: William Gonyon, Douglas Harmon, and Lee Fetterley  
Staff present: Derek Wawsczyk, Manager and Kerry Hewitt, Clerk

Motion by Commissioner Fetterley and supported by Commissioner Harmon to approve the minutes of the regular meeting on September 11, 2024. All ayes. Motion carried.

Motion by Commissioner Harmon and supported by Commissioner Fetterley to approve the following vendor checks, ach vendor payments, and payroll checks:

**September 27, 2024:**

Vendor checks # 65537 - # 65558 and ACH Vendor checks elect. # 13918 - # 13963 in the amount of \$275,635.10 and Payroll checks # 59882 - # 59896 in the amount of \$119,581.46. All ayes. Motion carried.

**Public Comment:** none

**8:02 a.m.: Budget Hearing open for FY2025** Kerry presented the following FY 2025 budget to the Board and discussions took place:

REVENUE	Proposed Budget	EXPENDITURES	2025 Proposed Budget
<i>License and Permits</i>		<i>Primary Road</i>	
Weight Permits	\$100,000	Preservation/Structural Improvement	\$2,000,000
Property Damage	\$5,000	Routine and Preventive Maintenance	\$2,400,000
<i>Federal Funding</i>		<i>Local Road</i>	
Surface Transp Program	\$1,084,301	Preservation/Structural Improvement	\$3,000,000
Category D - Rural Primary		Vista Dr. @ Brooks Creek	\$285,000
Critical Bridge: Spruce Ave. over Five Mile Creek	\$298,400	Routine and Preventive Maintenance	\$4,000,000
USFS - Maintenance/non-road projects	\$11,100	<i>Primary Road Structure</i>	
<i>State Funding</i>		Preservation/Structural Improvement	
<i>Michigan Transportation Fund</i>		Spruce ave. over Five Mile Creek	\$400,000
Engineering	\$10,000	Hardy Dam - future project	\$800,000
Primary Road	\$6,162,827	<i>Local Road Structure</i>	
Local Road	\$4,632,001	Preservation/Structural Improvement	
Snow Removal	\$71,078	Elm Ave. north of 13 Mile Rd.	\$225,000
<i>Economic Development Funds</i>		<i>State Trunkline</i>	
Forest Funds (E)	\$101,162	State Trunkline Maintenance	\$1,334,597
STP Buyout - Primary Reseal		State Trunkline Non-Maintenance	\$175,000
Critical Bridge~Primary		STP - primary reseal	\$1,533,167
Spruce Ave. over Five Mile Creek	\$55,950	State D Funds -	
Critical Bridge ~ Local		<i>Non-Road Projects</i>	
<i>Contributions from Local Units</i>		USFS Maintenance	\$11,100
Townships	\$3,000,000	Forest Funds	\$101,162
City/Village	\$10,000	Other Entities	
Schools	\$500	<i>Equipment Expense ~ Net</i>	
Other Gov't Contributions	\$10,000	Direct	\$1,275,000
Drain Commission (Vista)	\$50,000	Indirect	\$600,000
Kent County - buyout	\$800,000	Operating	\$600,000
<i>Charges for Services</i>		Less: Equipment Rentals	-\$2,000,000
State Trunkline Maint	\$1,334,597	<i>Administrative Expense ~ Net</i>	
State Trunkline Non-maint	\$175,000	Engineering	\$115,000
Charges for Fuel	\$8,000	Administrative Expense	\$871,097
<i>Interest and Rents</i>		Less: Handling Charges	-\$100
Interest	\$100,000	Purchase Discounts	
<i>Other Revenues</i>		Overhead ~ State	-\$150,000
Salvage	\$6,000	<i>Distributive Expenses</i>	
Contributions from Private Source (Trout Unlimited)		Fringe Benefits	
Gain/(Loss) on Equip		Other - Non Labor	
Other Contributions		<i>Capital Outlay ~ Net</i>	
<i>Transfer from Fund balance</i>		Land	
<b>TOTAL REVENUES</b>	<b>\$18,025,916</b>	Building	\$25,000
		Road Equipment	\$1,083,464
		Shop Equipment	\$15,000
		Engineering Equipment	\$10,000
		Office Equipment	\$5,000
		Less: Depreciation Credits	-\$900,000
		<i>Debt Service</i>	
		Principal Payments	\$160,131
		Interest Expense	\$51,298
		<b>TOTAL EXPENDITURES</b>	<b>\$18,025,916</b>

Kerry presented the board with an updated cash flow and an updated township project spreadsheet.

Derek informed the board that WMSRDC has secured a contractor to rate our secondary roads. Derek reported that they should be able to rate ½ of the secondary roads with the grant that was secured, not costing NCRC anything.

Derek informed the board that the 2<sup>nd</sup> round of roadside mowing is complete. Derek indicated that he was really pleased with the work and communication by Jablonski's.

Derek reported that he attended the Board of Commissioners meeting on the 18<sup>th</sup>. Derek was hopeful to set up an arrangement when the County Board of Commissioners receive a raise that the County Road Commission Board could be included. Derek was informed that he must first set up a meeting with the County Administrator.

Derek informed the board that once again we will be joining Kent and Montcalm in bidding out chip seal stone for 2025.

Derek reported that Mike, Justin, and Mark will be attending the SAM conference in Traverse City on October 2<sup>nd</sup> – 4<sup>th</sup>.

Derek informed the board that Brass Mar plans to replace the bladder tank for the White Cloud Facility next week.

Derek informed the board that Paulsen's has connected the Newaygo Facility to the newly ran natural gas.

Derek informed the board that Mike Phillips with MCRISIP will be visiting jobsites this week.

Derek reported that the Vista Dr. project work is going on as planned. The box culvert was set last week. The contractor plans to pull the sheet piling next Monday or Tuesday and slowly work water through the new structure. The old culverts will be removed next week as well. Then our crews will work on backfilling and restoration.

Derek reported that the primary gravel of Walnut Ave. between 17 and 18 Mile Rd. has been paved.

Derek informed the board that Joel with WMSRDC will be scheduling a Rural Task Force meeting in October to choose projects for 2027 – 2029.

Derek provided a construction update.

**Commissioner discussion items:**

Commissioner Fetterley noticed the berm removal we have been performing and stated it looks good.

Commissioner Harmon informed the board that he has been in contact with John Clark regarding Res Life Church purchasing 400 acres in Croton Township. Derek reported that he and Mike have also been in contact with the church and the township. Derek informed the board that Darren would survey the intersection to locate the parcel and the road right-of-way. Derek reported that Mike is looking at providing an estimate for Croton Township to improve Holly to meet the needs of the increased traffic if the church purchases the property and develops a day camp.

Commissioner Harmon informed the board that an accident has damaged the new section of guardrail on 56<sup>th</sup> St. off Croton-Hardy Dr. Derek will check with Mike to see if he knows about it and if Dale Dukes and Sons have been notified to get it repaired.

Commissioner Harmon informed the board that the Marina improvements have stalled due to a lack of a licensed engineer. They may have to put the project back out for bid.

Commissioner Harmon informed the board that the ribbon cutting ceremony for the Dragon Trail is this Friday at 1p.m.

**8:50 a.m.: Budget Hearing closed**

Commissioner Gonyon closed the budget hearing. Motion was made by Commissioner Harmon and supported by Commissioner Fetterley to approve the FY 2025 Budget and Resolution. All ayes. Motion carried.

**Public Comment:**

With no objections, Chairman Gonyon adjourned the meeting at 8:51 a.m.

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William Gonyon, Chairman

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Kerry Hewitt, Clerk